**APPLICATION FORM FOR DIPLOMA in UNDERSTANDING ORGANISATIONS 2024-2025**

To apply for the Diploma in UndersTAnding Organisations: A Relationship Centred Approach Using TA, please complete this form and return by email to Physis Scotland **before 29th August 2024**, **together with the following:**

* A copy of your CV (a maximum of two pages containing details of your education, qualifications, work history, including any relevant voluntary work, and professional affiliations).
* A brief Personal Statement telling us why you are applying for this course at this stage in your career.
* Copies of relevant certificates including TA101 and Foundation Year (if applicable).
* Non-refundable £95 application fee:
  + I confirm that I have sent my application fee by BACS to Physis Scotland, Acc number: 16931057, Sort Code: 09-01-29 on the following date:

Dates for the Diploma in Understanding Organisations 2024-2025 are as follows:

|  |  |
| --- | --- |
| **2024** | |
| **October** | 10/11/12 |
| **November** | 14/15/16 |
| **December** | 12/13/14 |
| **2025** | |
| **January** | 16/17/18 |
| **February** | 13/14/15 |
| **March** | 6/7/8 |
| **April** | 3/4/5 |
| **May** | 8/9/10 and 29/30/31 |
| **June** | 26/27/28 |

* Thursday evening timings: 6.00pm – 8.00 pm (BST)
* Friday daytime timings: 9.00am – 5.00 pm (BST)
* Saturday morning timings: 9.00am – 1.00 pm (BST)

**1. PERSONAL DETAILS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name: |  | | | |
| Gender/Pronouns: |  | Date of Birth: | |  |
| Address (including postcode): |  | | | |
| Landline: |  | | Mobile: |  |
| Email: |  | | Current Occupation: |  |
| Sponsoring Organisation if relevant: |  | | | |

**2. REFEREES**

Please provide contact details for two referees. The first should be your current (or most recent) employer. The second may be from a different source but may not be a friend or family member.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Name: |  |
| Organisation: |  | Organisation: |  |
| Telephone: |  | Telephone: |  |
| Email: |  | Email: |  |
| Relationship to you: |  | Relationship to you: |  |

**3. APPLICATION CRITERIA**

|  |  |
| --- | --- |
| **Please indicate below which of the following criteria you meet which supports your application for this course:** | |
| **Application Criteria** |  |
| I confirm that I have successfully completed:   * A TA 101 course within the past 3 years * Foundation Year in Transactional Analysis from any registered training institute around the globe |  |
| **Alternative Route** |  |
| I confirm that I have not completed the above route and am choosing the alternative pathway, as indicated below.   * Completion of a TA101 course within the past 3 years, * Some previous exposure to TA, * Experience of learning in a group or other advanced professional training, * Undertaken the recommended reading (*TA Today*: A New Introduction to Transactional Analysis by Ian Stewart and Vann Joines and *Transactional Analysis for Trainers* by Julie Hay), * Prepared written responses to 12 questions to demonstrate knowledge, understanding of core TA theory and reflected on their written answers with a programme facilitator. |  |

**4. STATEMENT**

I wish to join the Diploma in UndersTAnding Organisations: A Relationship Centred Approach Using TA training group for the academic year 2024-2025.

I understand that completion of this form does not commit me to joining the Supervision training group and that my acceptance onto the Supervision programme is by the decision of Physis Scotland following the provision of satisfactory references.

Upon the offer of a place on the Diploma programme I will receive a Registration document, the completion of which is my commitment to the full year of training. In the event that I do not complete the year, all fees are due, and the fees paid (including the deposit) are non-refundable.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | | |
| Name:  (printed) |  | Date: |  |

|  |  |
| --- | --- |
| It is very useful for us to know how you heard about our training. Please could you indicate using the boxes and give any additional information below: | 🞎 Internet search (eg: Google)  🞎Advertisement in ………………………  🞎 Word of Mouth  🞎 COSCA mailing  🞎 Physis Website  🞏 Other: ………………………….. |

**Before submitting your application, please make sure you have included/attached:**

|  |  |
| --- | --- |
| Supporting documents relating to your chosen entry pathway (eg. TA101 certificates, Foundation Year Certificate) |  |
| A copy of your CV (a maximum of two pages containing details of your education, qualifications, work history, including any relevant voluntary work, and professional affiliations) |  |
| A brief Personal Statement telling us why you are applying for this course at this stage in your career |  |
| I confirm that I have transferred my non-refundable application fee of £95 |  |